



**TENAFLY PUBLIC SCHOOLS
TENAFLY BOARD OF EDUCATION**

**Meeting Date:
Tuesday, September 13, 2016**

BOARD OF EDUCATION MEETING

OPEN SESSION

CLOSED SESSION

- **No Formal Action is Taken during the Closed Session**

OPEN SESSION

AGENDA

REGULAR PUBLIC MEETING

- **Personnel Resolutions**
- **Administration Resolutions**
- **Special Education**
- **Finance Resolutions**

Public Comments (2nd Opportunity)

Adjournment



Tenafly Public Schools
Regular Public Meeting
of the Tenafly Board of Education

September 13, 2016
Hegelein Building, 500 Tenafly Road, Tenafly, NJ 07670

Board of Education

Ms. Lynne W. Stewart, President
Ms. Eileen D. Pleva, Vice President

Mr. Mark Aronson	Ms. Sherri Rothstein
Mr. Sam A. Bruno	Mr. Edward J. Salaski
Ms. Janet Horan	Ms. April Uram
Mr. Richard Press	

Ms. Lynn Trager, Superintendent of Schools
Ms. Barbara Laudicina, Assistant Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Ms. Teresa Collins, Assistant to the Superintendent for Human Resources
Ms. Suzanne Bassett, Assistant to the Superintendent for Special Services
Mr. Marc Gold, Assistant to the Superintendent for Teacher Evaluation and Effectiveness

Representatives to the Board

High School Students

[2016-2017]

Erin Aslami, Senior
Angelina Haw, Junior

Administrators

Mr. Jim Morrison
Mr. John Fabbo
Ms. Brenda Yoo
Ms. Jennifer Ferrara
Mr. Brian Ross
Ms. Gayle Lander

1.	OPEN SESSION – 8:00 p.m. – Regular Public Meeting	
2.	A. Call to Order B. Adequate Notice Statement C. Roll Call D. Pledge of Allegiance	L. Stewart L. Stewart Y. Usami L. Stewart
3.	Approval of Minutes <u>Closed Meetings</u> of August 23 and August 30, 2016 <u>Special Public Meeting</u> of August 23, 2016 <u>Regular Public Meeting</u> of August 30, 2016	
4.	Board President’s Report	L. Stewart
5.	Superintendent’s Report	L. Trager
6.	Board Secretary’s Report <ul style="list-style-type: none"> • Fire and Security Drills for August 2016 • Summer Facilities Projects 	Y. Usami
7.	Reports/Discussions <ul style="list-style-type: none"> • The Class of 2015 and College Acceptance Report • New Jersey Monthly 	J. Bembridge L. Trager/J. Morrison
8.	New Business for Discussion at Future Meetings	L. Stewart
9.	<u>Public Comments – Agenda</u> Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.	
10.	Action Items	
11.	<u>Public Comments – Second Opportunity</u> – Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them. <i>Opportunities for public comment are not scheduled for the Committee-of-Whole Work Session</i>	
12.	<u>Adjournment to Closed Session</u> The Session may include discussions of negotiations, contractual, matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Tenafly Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.	
13.	Adjournment	

FIRE DRILLS & SECURITY DRILLS 2016-2017 SCHOOL YEAR						
Month	HIGH SCHOOL					
AUGUST Fire Drills	Completed					
AUGUST Security Drills	Security/ (Evacuation)					

The following resolutions are recommended by the Superintendent of Schools:

PERSONNEL

RESOLUTION P-1	APPROVAL OF SUBSTITUTES
RESOLUTION P-2	RESIGNATIONS
RESOLUTION P-3	HIRE
RESOLUTION P-4	TRANSFER OF PARAPROFESSIONAL POSITIONS
RESOLUTION P-5	TRANSFER OF SPECIAL EDUCATION PARAPROFESSIONALS
RESOLUTION P-6	APPROVAL OF TOILETING STIPENDS FOR PARAPROFESSIONALS
RESOLUTION P-7	RESCIND PORTION OF RESOLUTION P-11 OF AUGUST 30, 2016 HIRING MAUGHAM SCHOOL LUNCH PARAPROFESSIONAL
RESOLUTION P-8	RESCIND PORTION OF RESOLUTION P-11 OF AUGUST 30, 2016 HIRING MIDDLE SCHOOL LITERACY TEACHER AND APPROVE HIRE OF MIDDLE SCHOOL LITERACY TEACHER AT M.A. LINE 3 OF TENAFLY SALARY GUIDE
RESOLUTION P-9	LEAVE OF ABSENCE FOR MIDDLE SCHOOL TEACHER

ADMINISTRATION

RESOLUTION A-1	SECOND READING OF POLICY 1220, POLICY 1310, POLICY 3126, POLICY 3159, POLICY 5339, POLICY 5460, POLICY 5530, POLICY 8441, REGULATION 8441, POLICY 8630
RESOLUTION A-2	APPROVAL OF AMENDED 2016-2017 SCHOOL CALENDAR
RESOLUTION A-3	ANNUAL APPROVAL OF UNIFORM STATE MEMORANDUM OF AGREEMENT (MOA) BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS

SPECIAL EDUCATION

RESOLUTION S-1	APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE
RESOLUTION S-2	APPROVAL OF TEN MONTH PROGRAMS 2016 – 2017

RESOLUTION S-3	APPROVAL OF TWELVE MONTH PROGRAMS 2016 -2017
RESOLUTION S-4	APPROVAL OF EXTENDED SCHOOL YEAR SUMMER 2016
RESOLUTION S-5	APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTH 2016-17
RESOLUTION S-6	APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 12 MONTH 2016-17
RESOLUTION S-7	APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES EXTENDED SCHOOL YEAR 2016

FINANCE

RESOLUTION F-1	BOARD SECRETARY'S REPORT FOR JULY 2016
RESOLUTION F-2	TREASURER'S REPORT FOR JULY 2016
RESOLUTION F-3	APPROVAL OF BILLS FOR AUGUST 1 THROUGH AUGUST 31, 2016
RESOLUTION F-4	PAYROLL FOR AUGUST 2016
RESOLUTION F-5	APPROVE NCLB TITLE I POSITION AND ALLOCATION
RESOLUTION F-6	APPROVAL OF CHANGE ORDER GC-01 FOR COOLING TOWER REPLACEMENT AT TENAFLY HIGH SCHOOL
RESOLUTION F-7	APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

REGULAR PUBLIC SESSION

PERSONNEL

RESOLUTION P-1 APPROVAL OF SUBSTITUTES

BE IT RESOLVED that the substitutes with County Licenses listed below be approved by the Board of Education for the 2016-17 school year in accordance with N.J.S.A. 18A:6-7.1b pertaining to criminal history background check and at the district-established per diem rate of \$100 after first 20 days of service:

NAME	DEGREE	CERTIFICATION	MAJOR/MINOR
Sian Martin	B.A.	County License	Psychology
Kelly Daly	B.A. in elem. education in progress	County License	Elem. Education
Cathryn Holm	B.A.	County License	American Studies
MaryElizabeth Pfund	B.A.	County License	Communications

RESOLUTION P-2 RESIGNATIONS

BE IT RESOLVED that the Board accepts with regret the following resignations:

NAME AND POSITION	REASON	EFFECTIVE DATE
Joan Chromey Accounting Analyst-Central Office	Retirement	March 31, 2017
Cheryl DeRosa Lunch Paraprofessional-Mackay	Personal	September 6, 2016

RESOLUTION P-3 HIRE

BE IT RESOLVED that the following person be employed to fill the position listed for the length of time and compensation indicated and subject to all federal, state, county and local regulations governing said employment and in accordance with Senate Bill #851 regarding a criminal history background check:

NAME AND POSITION	EMPLOYMENT DATES	CLASSIFICATION AND SALARY
Myra Nunez Lunch Paraprofessional-Smith	Approx. 9/15/16- 6/30/17*	\$20.35 an hour 1.75 hours a week \$6,197 annual salary

*contingent upon criminal history background clearance

RESOLUTION P-4 TRANSFER OF PARAPROFESSIONAL POSITIONS

BE IT RESOLVED that the Board approves the following transfers of paraprofessional positions effective with the 2016-17 school year:

PARAPROFESSIONAL POSITION	2015-16 LOCATION	2016-17 LOCATION
30 hr. a week-Special Education	Stillman	Smith
30 hr. a week-Special Education	Maugham	Stillman
30 hr. a week-Special Education	Maugham	Stillman

RESOLUTION P-5 TRANSFER OF SPECIAL EDUCATION PARAPROFESSIONALS

BE IT RESOLVED that the Board approves the following transfer of paraprofessionals effective with the 2016-17 school year based on the above resolution:

NAME AND POSITION	2015-16 LOCATION	2016-17 LOCATION
Jen Maury	Stillman	Smith
Stephanie Ehalt	Maugham	Stillman
Marilyn Ulman	Maugham	Stillman

RESOLUTION P-6 APPROVAL OF TOILETING STIPENDS FOR PARAPROFESSIONALS

BE IT RESOLVED that the Board approves that the following paraprofessionals receive a \$1,000 toileting stipend during the 2016-17 school year:

NAME	SCHOOL
Daniel Fontana	Maugham
Isabel Park	Maugham
Elizabeth Conrad	Maugham
Christopher Gill	Smith
Alison George	Smith
Danielle Bognar	Smith
Danielle Coleman	Smith
Christine Pavlu	Smith
Jaime Kobb/Lauren Barlotta	Smith
Joanne Salov	Smith
Jennifer Maury	Smith

Amanda Conover	Stillman
Christie Nobre	Stillman
Leah Ryan	Stillman
Susan Suric	Stillman
Toni Vilardi	Stillman
Stephanie Ehalt	Stillman
Beth Ann Wells	Stillman
Donna Garlasco	Stillman
Kathleen Ruiz	Stillman
Diane Dimovski	Stillman
Marilyn Ulman	Stillman
Nicole DeMarco	Middle School
Patricia McLarnon	Middle School

**RESOLUTION P-7 RESCIND PORTION OF RESOLUTION P-11 OF AUGUST 30, 2016
HIRING MAUGHAM SCHOOL LUNCH PARAPROFESSIONAL**

BE IT RESOLVED that the Board rescinds the portion of Resolution P-11 of August 30, 2016 hiring Rachel Fischler as a Maugham School paraprofessional.

**RESOLUTION P-8 RESCIND PORTION OF RESOLUTION P-11 OF AUGUST 30, 2016
HIRING MIDDLE SCHOOL LITERACY TEACHER AND APPROVE HIRE OF MIDDLE
SCHOOL LITERACY TEACHER AT M.A. LINE 3 OF TENAFLY SALARY GUIDE**

BE IT RESOLVED that the Board rescinds the portion of Resolution P-11 of August 30, 2016 hiring Middle School Literacy teacher Charity Kenny at M.A. Line 1; and

BE IT FURTHER RESOLVED that the Board approves the hire of Charity Kenny as a Middle School Literacy teacher at M.A. Line 3 at a salary of \$58,521.

RESOLUTION P-9 LEAVE OF ABSENCE FOR MIDDLE SCHOOL SCIENCE TEACHER

BE IT RESOLVED that the Board, in accordance with Article VI., B. Teachers' contract, grants Middle School science teacher Victoria Solis a disability leave of absence, using nine (9) accumulated sick days effective October 5, 2016 to be followed by an unpaid leave of absence under the Family Medical Leave Act for no more than twelve weeks.

ADMINISTRATION

**RESOLUTION A-1 SECOND READING OF POLICY 1220, POLICY 1310, POLICY 3126,
POLICY 3159, POLICY 5339, POLICY 5460, POLICY 5530, POLICY 8441, REGULATION
8441, POLICY 8630**

BE IT RESOLVED that the Board of Education will have the second reading of the following Policies and Regulations:

Policy 1220 Employment of Chief School Administrator (revised)

Policy 1310 Employment of School Business Administrator/Board Secretary (revised)

Policy 3126 District Mentoring Program (revised)

Policy 3159 Teaching Staff Member/School District Reporting Responsibilities (revised)

Policy 5339 Screening for Dyslexia (revised)

Policy 5460 High School Graduation (revised)

Policy 5530 Substance Abuse (revised)

Policy 8441 Care of Injured and Ill Persons (revised)

Regulation 8441 Care of Injured and Ill Persons (revised)

Policy 8630 Bus Driver/Bus Aide Responsibility (revised)

RESOLUTION A-2 APPROVAL OF AMENDED 2016-2017 SCHOOL CALENDAR

BE IT RESOLVED that the Board approve the amended [school calendar for the 2016-2017](#) school year making January 10, 2017 a 2-hour delayed opening for teacher professional development.

RESOLUTION A-3 ANNUAL APPROVAL OF UNIFORM STATE MEMORANDUM OF AGREEMENT (MOA) BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS

WHEREAS, the Tenafly Public School District Superintendent of Schools and the Chief of the Tenafly Police Department met on August 29, 2016 to have an annual review of the Uniform State [Memorandum of Agreement](#) between Education and Law Enforcement Officials-2015 Revisions, and

WHEREAS, at the meeting a statement to uphold the NJ Anti-Bullying Bill of Rights Act, PL 2010, Chapter 122 was added to section 8.6. No further recommendations for changes were deemed necessary,

THEREFORE, BE IT RESOLVED that the Tenafly Board of Education approves the Uniform State Memorandum of Agreement 2016, and that seven (7) signed copies of an annual *Update* Form be forwarded to the County Superintendent of Schools for signature and forwarding to the County prosecutor for approval and processing.

SPECIAL EDUCATION

RESOLUTION S-1 APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE

BE IT RESOLVED by the Tenafly Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in [the Settlement Agreement](#) and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student (#793) whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

RESOLUTION S-2 APPROVAL OF TEN MONTH PROGRAMS 2016 – 2017

BE IT RESOLVED that the Board of Education approve the placement for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#620	Bleshman	BCSS	\$72,540.00
#773	Venture Program	BCSS	\$86,580.00

#715	Visions Program	BCSS	\$57,960.00
#721	Springboard Program	BCSS	\$57,960.00
#756	Community School	Private	\$47,941.20
#796	Community School	Private	\$42,791.40
#781	Cresskill	Public	\$50,754.00
#526	Cresskill	Public	\$13,897.00
# 820	Oak Creek Ranch	Private	\$46,865.00 Parental Reimbursement as per settlement agreement
#635	Ridgefield	Public	\$35,037.00
#637	Ridgefield	Public	\$35,037.00
#784	River Edge	Public	\$53,658.00
#794	River Edge	Public	\$53,658.00
#823	River Edge	Public	\$53,658.00
#743	Valley Program	Public	\$65,873.64
#830	Windsor Bergen Academy	Private	\$55,004.31

RESOLUTION S-3 APPROVAL OF TWELVE MONTH PROGRAMS 2016 -2017

BE IT RESOLVED that the Board of Education approve the placements for the following pupils.

STUDENT	SCHOOL	TYPE	TUITION
#822	Eagle Hill	Private	\$20,000.00 Parental reimbursement as per settlement agreement
#838	Windsor Bergen Academy	Private	\$64,021.41

RESOLUTION S-4 APPROVAL OF EXTENDED SCHOOL YEAR SUMMER 2016

BE IT RESOLVED that the Board of Education approve the Extended School Year placement for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#708	Camp HASC	Private	\$12,916.00

RESOLUTION S-5 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 10 MONTH 2016-17

BE IT RESOLVED that the Board of Education approve the one to one aide for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#794	River Edge	Public	\$16,461.00

RESOLUTION S-6 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES 12 MONTH 2016-17

BE IT RESOLVED that the Board of Education approve the one to one aide for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#812	Ridgefield	Public	\$40,932.00

RESOLUTION S-7 APPROVAL OF EXTRAORDINARY SERVICES ONE TO ONE AIDES EXTENDED SCHOOL YEAR 2016

BE IT RESOLVED that the Board of Education approve the one to one aide for the following pupil.

STUDENT	SCHOOL	TYPE	TUITION
#708	Camp HASC	Private	\$3,707.00

FINANCE

RESOLUTION F-1 BOARD SECRETARY’S REPORT FOR JULY 2016

BE IT RESOLVED that the **Board Secretary’s report** for the month of July 2016, be accepted as submitted (or amended if changes are made during the meeting) and filed in the official minutes of this meeting.

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected in this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

RESOLUTION F-2 TREASURER’S REPORT FOR JULY 2016

BE IT RESOLVED that the **Treasurer’s report** for the month of July 2016, be accepted as submitted and filed in the official minutes of this meeting.

RESOLUTION F-3 APPROVAL OF BILLS FOR AUGUST 1 THROUGH AUGUST 31, 2016

BE IT RESOLVED that bills properly certified as to validated purchase orders and receiving documentation and approved in the total sum of \$3,454,519.47 for August 1 through August 31, 2016 as shown on the **list of bills** submitted to the Board of Education and which shall be made a part of the resolution be and hereby are approved for payment and are to be charged to the following fund accounts:

	Fund	Totals
(10)	General Fund	\$15,147.41
(11)	General Current Expense	\$2,604,963.27
(12)	Capital Outlay	\$11,215.40
(13)	Special Schools	\$6,861.89
(20)	Special Revenue Funds	\$15,546.02
(30)	Capital Projects Funds	\$768,713.49

(50)	Enterprise Fund	\$24,416.39
(60)	Trust and Agency Funds	\$7,655.60
	TOTAL	\$3,454,519.47

RESOLUTION F-4 PAYROLL FOR AUGUST 2016

BE IT RESOLVED that the regular payroll for August 2016 be and hereby is approved for payment as follows:

PAYROLL	
Date	Amount
8/15/16	\$436,752.18
8/31/16	\$362,114.49

RESOLUTION F-5 APPROVE NCLB TITLE I POSITION AND ALLOCATION

BE IT RESOLVED that the Tenafly Board of Education approves charging the salary and benefits of the following individual to the NCLB Title I, Part A Grant, for the 2016-2017 school year, as follows:

Position	Total Cost	Allocation	Program Funding Percentage
Teacher: Charity Kenny Literacy Teacher –TMS	\$81,467	Salary & Benefits	100% Title I, Part A Funding

RESOLUTION F-6 APPROVAL OF CHANGE ORDER GC-01 FOR COOLING TOWER REPLACEMENT AT TENAFLY HIGH SCHOOL

BE IT RESOLVED that the Tenafly Board of Education approves the attached Change Order number GC-01 for the Cooling Tower Replacement at Tenafly High School with Pennetta Industrial Automation for a credit amount of \$10,000.00 for the allowance that was not used in the original contract, as specified in the attached.

RESOLUTION F-7 APPROVAL OF DISTRICT TRAVEL AND WORK-RELATED EXPENSE REIMBURSEMENT

WHEREAS, in order to be in compliance with the State of New Jersey’s adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C.6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Tenafly Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Travel and Work-Related Expense Reimbursements" for lodging, meals and gratuities are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

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